



**Unisolv**

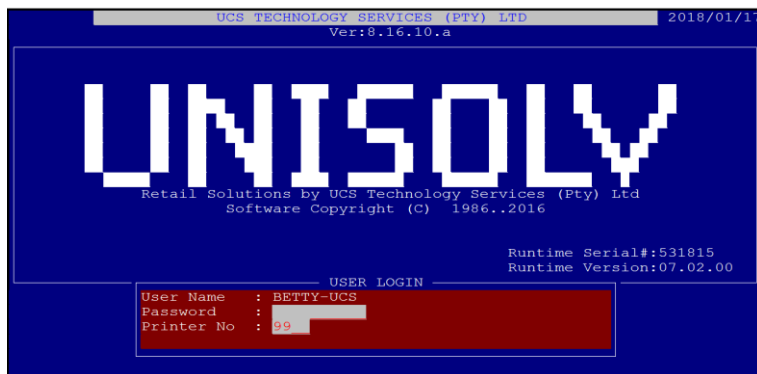
Retail Pharmacy Solutions

# How to do a linevoid on multiple items

## SOLUTION:

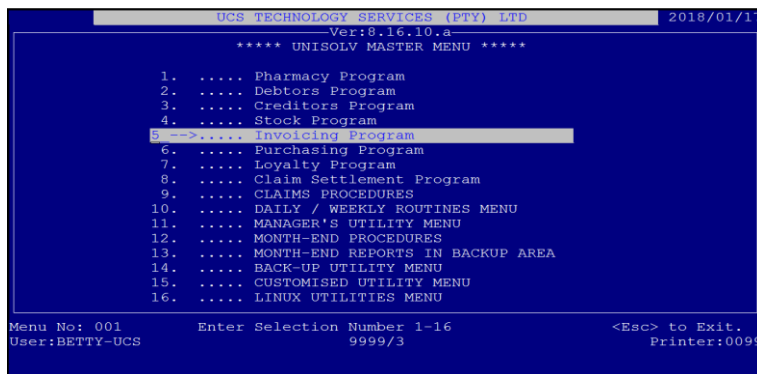
### Step 1:

Use your username and password to log into Unisolv



### Step 2:

Select option 5 Invoicing program from the Unisolv master menu





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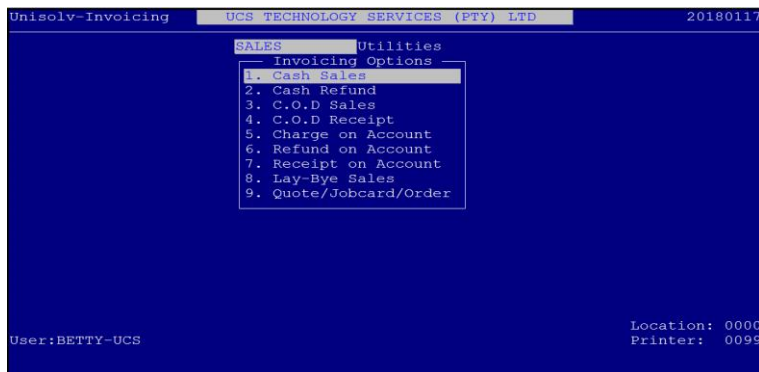
### Step 3:

Use cashier code and password to go to Invoicing option



### Step 4:

Select option 1 for cash sales



### Step 5:

Scan all the items that the customer is buying (3 items)





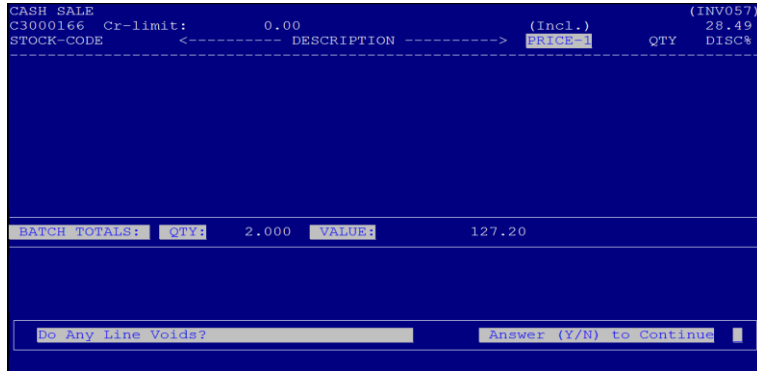
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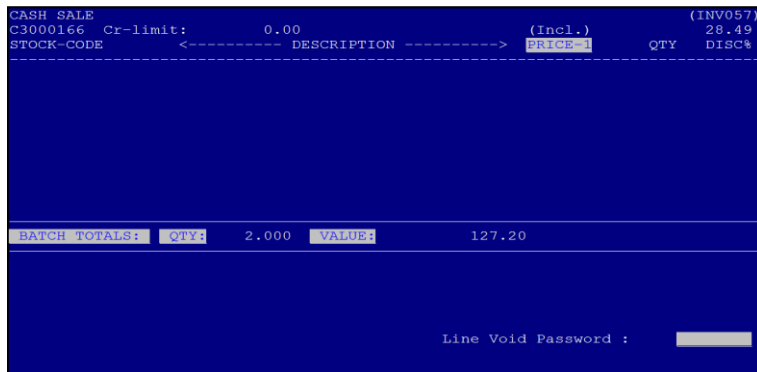
## Step 6:

The customer says they do not want item 2 anymore, so when the system ask do line void select Yes.



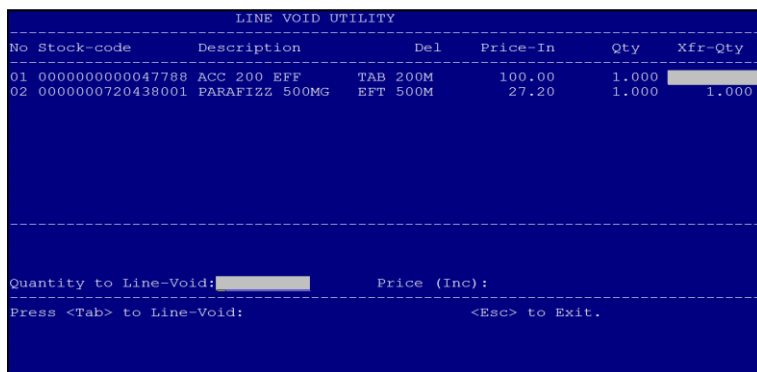
## Step 7:

Type in the line void password and Amend by Line



## Step 8:

Select the line number you want to void and Tab to transfer



## Step 9:

The system will take you to the tender function screen

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**Step 10:**

Choose the correct tender type and finish the sale.

